

LACKAWANNA COLLEGE WORK STUDY APPLICATION

NAME: _____

DATE: _____

STUDENT ID#: _____

SEMESTER: _____

JOB APPLYING FOR: _____

PHONE #: _____

Center Location: Scranton Hazleton Lake Region New Milford Towanda

WHAT SEMESTER ARE YOU PLANNING ON WORKING? Check all that apply.

Summer Fall Intersession Spring

HOUSING OPTIONS: Commuting from Home Dorm Off Campus

PLANNED ENROLLMENT

Full Time (12-18) Three Quarter Time (9-11) Half Time (6-8) Less than Half Time (Less than 6)

WILL YOU BE ENROLLED DURING THE SUMMER?

Yes No

LIST SKILLS AND WORK EXPERIENCE. Check all that apply.

Keyboarding Internet Browsers Microsoft Word Microsoft Excel Microsoft Power Point
Microsoft Access Office work Food Prep Volunteer Organization Experience
Experience with Copy Machine Experience with Fax Machine Filing Answering Phone

DO YOU PLAN ON RETURNING TO THE SAME JOB NEXT SEMESTER?

Yes No

If NO, list preference below or write NONE.

HOW MANY HOURS PER WEEK DO YOU PLAN ON WORKING?

5-10 11-15

PLEASE LIST THE HOURS THAT YOU ARE AVAILABLE.

